**SP+ Fund 2025 Application Form (General Program)**

Funding to Support International Research Collaboration with Strategic Partner Institutions, Etc.

| **Key Project Information** |
| --- |
| Project name (in English) |  |
| Period | From　yyyy / mm /dd 　Until　yyyy / mm / dd  |
| Main research fields |  |
| Activities to be funded(check ✓ all applicable items) | ☐ Research workshops, conferences, roundtables, symposiums, etc.☐ Travel/invitations for collaborative research or research meetings☐ Others (please specify) : ( ) |
| Type of collaboration | [ ]  Bilateral (project conducted by Kyoto University and one SP institution)[ ]  Multilateral (project conducted by Kyoto University, an SP institution, and one or more additional institutions) |
| Location of implementation | [ ]  Kyoto University　[ ]  Other location ( ) |

| **Applicant (Kyoto University)** |
| --- |
| ORCID |  |
| Family name |  |
| Given name |  |
| Position |  |
| Faculty/dept. of affiliation (graduate school, research institute, etc.) |  |
| Telephone no. |  |
| Email |  |

| **Representative from SP institution** |
| --- |
| ORCID |  |
| Family name |  |
| Given name |  |
| Position |  |
| Institution | [ ]  University of Bordeaux　 [ ]  University of Vienna　 [ ]  University of Zurich[ ]  University of Hamburg　 [ ]  National Taiwan University |
| Faculty/dept. of affiliation (graduate school, research institute, etc.) |  |
| Telephone no. |  |
| Email |  |

| **Representative from other collaborating institution (in the case of multilateral projects) \*** |
| --- |
| ORCID |  |
| Family name |  |
| Given name |  |
| Position |  |
| Institution | [ ]  University of Bordeaux　 [ ]  University of Vienna　 [ ]  University of Zurich[ ]  University of Hamburg　 [ ]  National Taiwan University[ ]  Other (name of institution: ) |
| Faculty/dept. of affiliation (graduate school, research institute, etc.) |  |
| Telephone no. |  |
| Email |  |

\*If the project involves four or more institutions, please insert additional fields as required.

| **Project participants**Please list all members, including the project representative. |
| --- |
| Family name | Given name | Position | Faculty/dept. of affiliation | Institution | ECR\*1 | Date of last degree awarded (ECRs only)\*2 | Travel\*3 |
| Example | 1 | Professor | Graduate School of XYZ | Kyoto University | [ ]  |  | [x]  |
| Example | 2 | Research Scholar | Faculty of XYZ | University of Vienna | [x]  | Doctoral degreeJune 1, 2015Period of maternity/childcare leave:Jan. 2016–Dec. 2018 | [ ]  |
| Example | 3 | Doctoral student | Graduate School of XYZ | Kyoto University | [x]  | Master’s degreeMar. 20, 2024 | [x]  |
|  |  |  |  |  | [ ]  |  | [ ]  |
|  |  |  |  |  | [ ]  |  | [ ]  |
|  |  |  |  |  | [ ]  |  | [ ]  |
|  |  |  |  |  | [ ]  |  | [ ]  |

\*1 Please check the box if the participant can be categorized as an ECR (a master’s or doctoral student, or assistant professors or research scholars who has obtained a master’s or doctoral degree within 10 years as of April 1, 2025).

\*2 Please enter any periods of pre/postnatal leave and childcare leave to exclude the period from calculating the number of years since obtaining a master’s or doctoral degree.

\*3 Please check the box if the participant is traveling from an overseas institution to Kyoto University or from Kyoto University to an SP institution, etc., for the project being applied for.

|  |
| --- |
| Application plan (max. 2 pages) \*Please include the following points:* Project plan (please write in language that can be easily understood by non-specialists)

\*For both bilateral and multilateral projects, priority will be given to support for collaborative research projects with themes related to planetary health when they involve the University of Hamburg. If applicable, please describe the project’s relevance to Planetary Health and **underline the relevant portions**.* Academic significance and expected outcomes of the project.
* Continuity of collaborative relationships (participation of early-career researchers, continued activities after the project, joint applications for external funding, etc.).
* (In the case of bilateral collaboration) Contribution to strengthening the relationship between Kyoto University and the SP institution.
* (In the case of multilateral collaboration) Necessity of collaboration with the participating institutions, including the SP institution, ripple effects of the collaboration.
* Necessity and validity of the expenses applied for.
 |

Project plan

Academic significance and expected outcomes

Continuity of collaborative relationships

(Bilateral) Contribution to strengthening of the relationship between Kyoto University and the SP institution / (Multilateral) Necessity of collaboration with the participating institutions, including the SP institution, ripple effects of the collaboration

Necessity and validity of the expenses applied for

**Maximum amount of funding per application: ¥2,000,000**

| **Budget plan** |
| --- |
| **Expenditure item**Examples:Travel expensesVenue rental | **Cost (¥)**1,350,000100,000 | **Breakdown****Cost per unit × Quantity** (Please enter the estimated costs in detail)Round trip air ticket, domestic transportation expenses (Bordeaux–Kyoto): ¥400,000 × 3 persons Accommodation expenses: ¥10,000 × 3 persons × 5 nightsWorkshop venue　¥50,000 × 2 days |
| Travel expenses |  |  |
| Venue rental fees |  |  |
| Event assistant hiring costs  |  |  |
| Meeting expenses (reception party expenses when holding an in-person event, etc.) |  |  |
| Other expenses (please provide details) |  |  |
| **Total** |  |  |

|  |  |
| --- | --- |
| **Other funding\*** | [ ]  **Yes** [ ]  **No**  |
| Funding organization |  |
| Amount received |  |
| Main use  |  |

\*Please provide details of any external funding that can be used in connection with this project or that will be provided by the counterpart institution(s).

\*If you are currently applying for funding, please indicate in the “main use” field that you are currently applying. Also, please indicate the estimated amount of funding in the “Amount received” field.

Documents to be submitted (All documents must be submitted as PDF files)

1. SP+ Fund 2025 Application Form (General) (This form)
2. SP+ Fund Application Agreement Forms (General) (Use the forms on the following pages)
* For applicants from Kyoto University
* For representative researchers from overseas institutions
1. CVs of the applicant from Kyoto University and the representative from the SP institution (and all other institutions in the case of multilateral projects)

\*CVs should be a maximum of two A4 pages per person.

京都大学申請者用 (For applicants from Kyoto University)

SP+ Fundへの申請にかかる同意書（General）
(SP+ Fund Application Agreement Form (General))

所属部局名(Faculty/dept. of affiliation)：

申請者氏名(Name of applicant)：

私は、京都大学のSP+ Fundに申請し、採択された場合は、申請計画に沿って活動することに同意します。(I hereby confirm my intention to apply for the Kyoto University SP+ Fund. If my application is successful, I pledge to undertake the activities detailed in the application plan.)

　また、申請書に記載されている私に関する個人情報が、以下の目的で使用されることを理解し、その取扱に同意します。(I understand that the personal information about me contained in the application form will be handled and utilized as detailed below, and consent to such handling and utilization.)

【使用目的】

* SP+ Fundの審査、結果通知、採択後の事務手続き
* 京都大学ホームページ「Global Engagement」(<https://www.oc.kyoto-u.ac.jp/>)への採択課題一覧の掲載
* 戦略的パートナーシップに関する各種イベント、支援事業等の案内京都大学内の国際共同研究状況の把握、戦略立案
* 京都大学内での戦略的パートナーシップ事業の評価
* 京都大学の各戦略的パートナーシップ校（<https://www.oc.kyoto-u.ac.jp/agreement/en/sp/>）への申請・採択状況の共有

【Intended use of personal information】

* SP+ Fund application screening, notification of screening results, administrative procedures after selection
* Listing of selected projects on the Global Engagement pages of the Kyoto University website (https://www.oc.kyoto-u.ac.jp/)
* Promoting events and support initiatives related to Kyoto University’s strategic partnerships
* Facilitating Kyoto University’s assessment of its international research collaboration and strategy formulation
* Kyoto University’s evaluation of its strategic partnership initiatives
* Kyoto University’s sharing of information about project application/selection status with its strategic partner institutions (https://www.oc.kyoto-u.ac.jp/agreement/en/sp/)

署名日(Date)：

（YYYY/MM/DD）

署名(Signature)：

海外機関の研究代表者用（For representative researchers from overseas institutions

※Multiの場合は、本様式をコピーして使用してください
For multilateral projects, please use multiple copies of this form.

SP+ Fundへの申請にかかる同意書（General）

(SP+ Fund Application Agreement Form (General) )

所属機関名(Institution of affiliation）：

氏名(Name)：

京都大学の申請者氏名：

(Name of applicant from Kyoto University)

　私は、上記申請者が京都大学のSP+ Fundに申請する内容について了解し、採択された場合は、申請計画に沿って活動することに同意します。(I understand the content of the abovementioned applicant’s application for Kyoto University's SP+ Fund, and if the application is successful, I pledge to undertake the activities detailed in the application plan.)

　また、申請書に記載されている私に関する個人情報が、以下の目的で使用されることを理解し、その取扱に同意します。(I understand that the personal information about me contained in the application form will be handled and utilized as detailed below, and consent to such handling and utilization.)

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署名日(Date)：

（YYYY/MM/DD）

署名(Signature)：